



## **MEETING AGENDA**

### **CSNCFL Council Meeting**

**Meeting # 2**  
**June 11, 2025**  
**11:00 a.m.**

The public may attend and participate both in-person or by Zoom.

**1112 N. Main St.**  
**Gainesville, FL 32601**

#### **Join Zoom Meeting**

<https://us02web.zoom.us/j/87817652296?pwd=rVaOIQ9ibLr6FhavnN3btH8YBHIHB.1>

**Phone No:** 1-929-205-6099 (EST)

**Meeting ID:** 878 1765 2296

**Passcode:** 806977

*The Board/Council is reminded of the conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) your name and position on the Board/Council 2) the nature of the conflict and 3) who will gain or lose as a result of the conflict.*

*Please also fill out form 8B prior to the meeting, whether or not you are able to attend the meeting, if you have a conflict with any agenda items.*



**I. Call to Order**

**II. Approval of the Agenda**

<b>Agenda</b>	<b>Council</b>
<b>Recommendation</b>	Approval
<b>Action:</b>	Motion
<b>Exhibits:</b>	N/A

**III. Approval of the Minutes**

<b>Minutes</b>	<b>Council</b>
<b>Recommendation</b>	Approval
<b>Action:</b>	Motion
<b>Exhibits:</b>	Minutes of the May 13, 2025 meeting

**IV. Public Comment**

**V. Consent Agenda**

**1. Fiscal Report**

As approved by the Board on May 7<sup>th</sup> and the Council May 13<sup>th</sup>, attached are the Fiscal Report summaries provided by the clerk's office through May 22, 2025.

<b>CA1</b>	<b>Council</b>
<b>Recommendation:</b>	<b>Approval</b>
<b>Action:</b>	<b>Motion</b>
<b>Exhibits:</b>	Fiscal Report Summaries

**2. Contract Extensions**

As approved by the Board on May 7<sup>th</sup> and the Council May 13<sup>th</sup>, attached is the three-month contract extension for the One Stop Operator Services for SCAD Media, LLC.

<b>CA2</b>	<b>Council</b>
<b>Recommendation:</b>	<b>Approval</b>
<b>Action:</b>	<b>N/A Consent</b>
<b>Exhibits:</b>	SCAD Media Contract Amendment



## **VI. Old Business**

### **1. Approval of one-year amendments to the Business Intermediary Services for Greater Gainesville Chamber of Commerce (GGCC) and North Florida Regional Chamber of Commerce (NFRCC)**

Staff originally asked to extend the current contracts with the GGCC and the NFRCC for business intermediary services while we waited for responses to a new Request for Quotes (RFQ), to give all employer organizations in our 6-county area a chance to respond. This was approved at our Meetings on May 7 by our Board and May 13<sup>th</sup> by the Council. However, when preparing the contract extensions, we realized that the contracts with the GGCC and NCFCC would not be impacted in the event we added intermediary organizations as they each cover specific areas in our Region. Rather than extend for only a three (3) month period we recommend approval of a one-year extension of these two (2) Contractors in the amount of \$ 125,000 and \$ 75,000 respectively. We will bring any responses to the current RFQ to the governing boards in September.

#### **A. GGCC**

<b>OB1A</b>	<b>Council</b>
<b>Recommendation:</b>	<b>Approval</b>
<b>Action:</b>	<b>Motion</b>
<b>Exhibits:</b>	GGCC Contract Amendment

#### **B. NFRCC**

<b>OB1B</b>	<b>Council</b>
<b>Recommendation:</b>	<b>Approval</b>
<b>Action:</b>	<b>Motion</b>
<b>Exhibits:</b>	NFRCC Contract Amendment

## **VII. Discussion and Q/A regarding Annual Board Orientation/Training**

Annual Board and Council Orientation/Annual Training PowerPoint was distributed to our Council Members the week of 5/26/25. Board Counsel will provide a few highlights, and Council members will have the opportunity for questions.



## **VIII. New Business**

### **1. Approval of the PY 25-26 Preliminary Budget**

Consideration of approval of the PY 25/25 Preliminary Budget. The Program Year (PY) 25/26 Preliminary Budget for CSNCFL reflects a decrease in formula funds of \$580,786.32. The total amount of formula funds that we project to be available in PY 25/26 is \$ 5,083,499.68 as compared to \$ 5,467,474 actual in PY 24/25. For PY 25/26 formula and carryforward grants total \$ 6,106,988.68. CSNCFL's final carryforward and allocation numbers will be presented in a true up budget to the Board and Council in October.

*This item was presented to the Finance Committee on June 9<sup>th</sup> and the Full Board on June 10<sup>th</sup>.*

<b>NB1</b>	<b>Council</b>
<b>Recommendation:</b>	<b>Approval</b>
<b>Action:</b>	<b>Motion</b>
<b>Exhibits:</b>	PY 25/26 Preliminary Budget

### **2. Approval of the Lease for office space in Trenton/Gilchrist County**

Consideration of approval of the Lease for 1700 square feet of office space located at 723 East Wade Street, Trenton, at 16.59 per/sq. ft for an annual payment of \$28,203.00 dollars. This cost includes utilities, janitorial services and all paper goods. We received one other quote, which was for more space at \$20/square foot and did not include janitorial or utilities.

<b>NB2</b>	<b>Council</b>
<b>Recommendation:</b>	<b>Approval</b>
<b>Action:</b>	<b>Motion</b>
<b>Exhibits:</b>	Draft Lease



### **3. Approval of Letter of Support**

Consideration of approval to submit a letter of support to retain Correctional Officer and the Correctional Probation Officer non-degree programs on the Master Credential List (MCL). CSNCFL has been informed that Correctional Officer and the Correctional Probation Officer non-degree programs have been flagged for removal from the Master Credential List for the 25/26 program year. LWDBs in partnership with training providers and employers, can submit requests to the MCL Committee to ensure the credential remains on the list and available to participants in our programs as a career pathway. Florida Gateway College has requested our support and assistance with this submittal. In review of job openings in our six county region, there are currently over 160 openings posted, so the occupation is qualified as high demand.

<b>NB3</b>	<b>Council</b>
<b>Recommendation:</b>	<b>Approval</b>
<b>Action:</b>	<b>Motion</b>
<b>Exhibits:</b>	None

## **IX. Reports**

### **1. Update on Interlocal Agreement Revision**

To assure that urban/suburban and rural considerations were represented on the Council, as the Council considers program and resource investments, we provided for each County to be included in all votes under our ILA. At the last Council Meeting Commissioner Cornell, our Council Chair noted that even with the best of intentions there are unexpected events that might interfere with the timely attendance of a member. Commissioner Cornell suggested that Counsel recommend amendments to that section in the ILA which addresses the Quorum requirement. Counsel is in the process of collecting information from the other Regions for purposes of comparison and has not yet completed her research. However, in the interim, under our ILA, our commissioners can each appoint another commissioner to serve as an alternate when they are unable to attend. This should make it easier to meet quorum. As the Council moves forward working together, the simplest solution might be to reduce the quorum requirement to 4 commissioners. Another option might be to reduce Quorum to four commissioners so long as an Alachua County Commissioner is in attendance so that there would be representation from all areas of the Region at all meetings. If either of those 2 options are acceptable, we can consider this more formally and present an ILA amendment to be introduced to each member County Commission. If the Council wants to see what the other Regions are doing Counsel will send a chart around over the summer months for commissioners' consideration and set aside time for discussion at the next meeting.

## 2. CEO Update:

As approved by the Board on May 7<sup>th</sup> and the Council May 13<sup>th</sup>, we are moving forward on the relocation of the Lake City and Old Town offices. We are also moving forward with negotiating space in Gilchrist and Union counties. Florida Commerce staff and the Department of Children and Families were onsite June 2-6<sup>th</sup> to conduct annual monitoring. We have been working hard on updating processes and systems and assessing services. We plan to launch our new website in the next few weeks, which will have more options for virtual services including online fillable forms and online orientations. We have also been assessing customer traffic, the number of services provided and staffing levels.

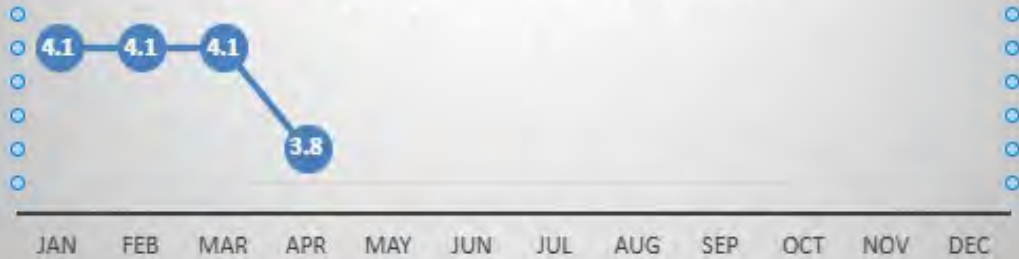
## 3. Partner Update

Jonathan Leslie, the Executive Director of Institute for Workforce Innovation, will provide a brief update on YouthBuild.

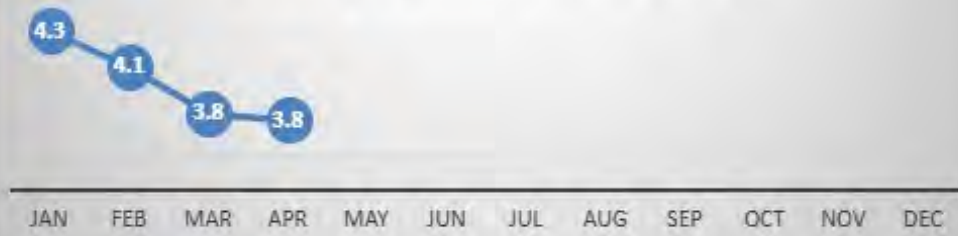
## 4. Unemployment Reports



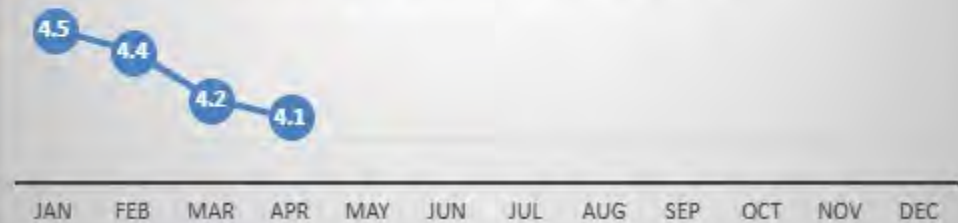
## Alachua Unemployment Rate 2025



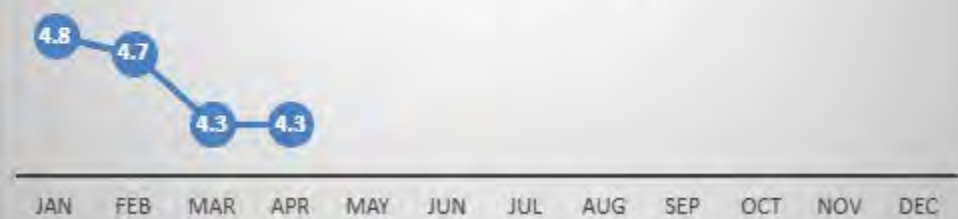
## Bradford Unemployment Rate 2025



## Columbia Unemployment Rate 2025



## Dixie Unemployment Rate 2025





X. Public Comment

XI. Comments from the Council

XII. Adjournment

The Next Council meeting is scheduled for September 17, 2025 at 11:00 a.m.