



MEETING AGENDA

CSNCFL Full Board Meeting

Meeting # 2
June 10, 2025
11:00 a.m.

The public may attend and participate both in-person or by Zoom.

1112 N. Main St.
Gainesville, FL 32601

Join Zoom Meeting

<https://us02web.zoom.us/j/87817652296?pwd=rVaOIQ9ibLr6FhavnN3btH8YBHIHB.1>

Phone No: 1-929-205-6099 (EST)

Meeting ID: 844 8911 5378

Passcode: 505406

The Board/Council is reminded of the conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) your name and position on the Board/Council 2) the nature of the conflict and 3) who will gain or lose as a result of the conflict.

Please also fill out form 8B prior to the meeting, whether or not you are able to attend the meeting, if you have a conflict with any agenda items.



I. Call to Order

II. Approval of the Agenda

Agenda	Board
Recommendation	Approval
Action:	Motion
Exhibits:	N/A

III. Approval of the Minutes

Minutes	Board
Recommendation	Approval
Action:	Motion
Exhibits:	Minutes of the May 7, 2025 meeting

IV. Public Comment

V. Consent Agenda

1. Fiscal Report

As approved by the Board on May 7th and the Council May 13th, attached are the Fiscal Report summaries provided by the clerk's office through May 22, 2025.

CA1	Board
Recommendation:	Approval
Action:	Motion
Exhibits:	Fiscal Report Summaries

2. Contract Extensions

As approved by the Board on May 7th and the Council May 13th, attached is the three-month contract extension for the One Stop Operator Services for SCAD Media, LLC.

SCAD Media, LLC

CA2	Board
Recommendation:	Approval
Action:	N/A Consent
Exhibits:	SCAD Media Contract Amendment



VI. Old Business

1. Approval of one-year amendments to the Business Intermediary Services for Greater Gainesville Chamber of Commerce (GGCC) and North Florida Regional Chamber of Commerce (NFRCC)

Staff originally asked to extend the current contracts with the GGCC and the NFRCC for business intermediary services while we waited for responses to a new Request for Quotes (RFQ), to give all employer organizations in our 6-county area a chance to respond. This was approved at our Meetings on May 7 by our Board and May 13th by the Council. However, when preparing the contract extensions, we realized that the contracts with the GGCC and NCFCC would not be impacted in the event we added intermediary organizations as they each cover specific areas in our Region. Rather than extend for only a three (3) month period we recommend approval of a one-year extension of these two (2) Contractors in the amount of \$ 125,000 and \$ 75,000 respectively. We will bring any responses to the current RFQ to the governing boards in September.

A. GGCC

OB1A	Board
Recommendation:	Approval
Action:	Motion
Exhibits:	GGCC Contract Amendment

B. NFRCC

OB1B	Board
Recommendation:	Approval
Action:	Motion
Exhibits:	NFRCC Contract Amendment

2. Discussion and Q/A regarding Annual Board Orientation/Training

Annual Board and Council Orientation/Annual Training PowerPoint was distributed to our Board Members the week of 5/26/25. Board Counsel will provide a few highlights, and Board members will have the opportunity for questions.



VII. New Business

1. Approval of the PY 25-26 Preliminary Budget

Consideration of approval of the PY 25/25 Preliminary Budget. The Program Year (PY) 25/26 Preliminary Budget for CSNCFL reflects a decrease in formula funds of \$580,786.32. The total amount of formula funds that we project to be available in PY 25/26 is \$ 5,083,499.68 as compared to \$ 5,467,474 actual in PY 24/25. For PY 25/26 formula and carryforward grants total \$ 6,106,988.68. CSNCFL's final carryforward and allocation numbers will be presented in a true up budget to the Board and Council in October.

This item was presented to the Finance Committee on June 9th.

NB1	Board
Recommendation:	Approval
Action:	Motion
Exhibits:	PY 25/26 Preliminary Budget

2. Approval of the Lease for office space in Trenton/Gilchrist County

Consideration of approval of the Lease for 1700 square feet of office space located at 723 East Wade Street, Trenton, at \$16.59 per/sq. ft for an annual payment of \$28,203.00 dollars. This cost includes utilities, janitorial services and all paper goods. We received one other quote, which was for more space at \$20/square foot and did not include janitorial or utilities.

NB2	Board
Recommendation:	Approval
Action:	Motion
Exhibits:	Draft Lease

3. Approval of Letter of Support

Consideration of approval to submit a letter of support to retain Correctional Officer and the Correctional Probation Officer non-degree programs on the Master Credential List (MCL). CSNCFL has been informed that Correctional Officer and the Correctional Probation Officer non-degree programs have been flagged for removal from the Master Credential List for the 25/26 program year. LWDBs in partnership with training providers and employers, can submit requests to the MCL Committee to ensure the credential remains on the list and available to participants in our programs as a career pathway. Florida Gateway College has requested our support and assistance with this submittal. In review of job openings in our six-county region, there are currently

over 160 openings posted, so the occupation is qualified as high demand.

NB3	Board
Recommendation:	Approval
Action:	Motion
Exhibits:	None

VIII. Reports

1. CEO Update:

As approved by the Board on May 7th and the Council on May 13th, we are moving forward on the relocation of the Lake City and Old Town offices. We are also moving forward with negotiating space in Gilchrist and Union counties. Florida Commerce staff and the Department of Children and Families were onsite June 2-6th to conduct annual monitoring. We have been working hard on updating processes and systems and assessing services. We plan to launch our new website in the next few weeks, which will have more options for virtual services including online fillable forms and online orientations. We have also been assessing customer traffic, the number of services provided and staffing levels.

2. Partner Update

Jonathan Leslie, the Executive Director of Institute for Workforce Innovation, will provide a brief update on YouthBuild.

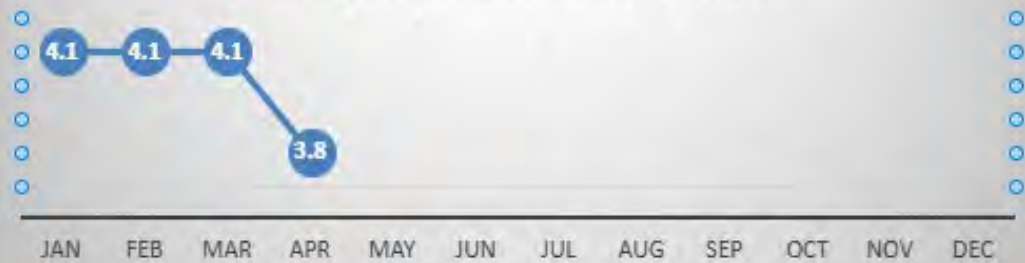
3. Unemployment Reports



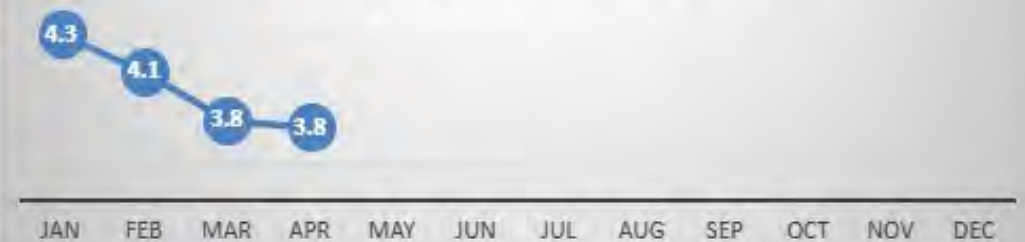
LWDB 26 Unemployment Rate 2025



Alachua Unemployment Rate 2025



Bradford Unemployment Rate 2025



Columbia Unemployment Rate 2025



JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC

Dixie Unemployment Rate 2025



JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC

Gilchrist Unemployment Rate 2025



JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC



IX. Public Comment

X. Comments from the Board

XI. Adjournment

The Next Full Board meeting is scheduled for September 10, 2025 at 11:00 a.m.