MEETING AGENDA

Full Board Meeting

Meeting #7
Wednesday, September 16, 2026
10:00 a.m.

The public may attend and participate both in-person or by Zoom.

723 East Wade Street
Trenton, FL 32693

Join Zoom Meeting
https://us02web.zoom.us/j/88324840301?pwd=PlIaRTgY0FDWZSoPZbyYK79Def785n.1

Phone No: 1-929-205-6099 (EST)
Meeting ID: 883 2484 0301
Passcode: 414919

The Board/Council is reminded of the conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) your name and position on the Board/Council 2) the nature of the conflict and 3) who will gain or lose as a result of the conflict.

Please also fill out form 8B prior to the meeting, whether or not you are able to attend the meeting, if you have a conflict with any agenda items.

I. **Call to Order**

II. **Approval of the Agenda**

Agenda	Board
Recommendation	**Approval**
Action:	**Motion**
Exhibits:	N/A

III. **Approval of the Minutes of May 27, 2026 Meeting**

Minutes	Board
Recommendation	**Approval**
Action:	**Motion**
Exhibits:	**Minutes**

IV. **Public Comment**

If any member of the public wishes to comment on an item on the agenda, please ask the Chair to be recognized now.

V. **Consent Agenda**

1. Fiscal Report

Attached are the Fiscal Report summaries provided by the clerk's office through September 3, 2026.

CA1	Board
Recommendation:	**Approval**
Action:	**Motion**
Exhibits:	Fiscal Report Summaries

VI. **Old Business**

N/A

VII. New Business

1. Approval of the PY 26-27 Final Budget

Consideration of approval of the PY 26/27 Final Budget. The Program Year (PY) 26/27 Final Budget for CSNCFL reflects a decrease in formula funds of $1,063,337, which is a little more than 15.5%, in comparison to our Planning Budget which was a reduction of $893,697 or 13.5%. The total amount of formula funds that we project to be available in PY 26/27 is $5,212,498.00 as compared to $6,227,248.00 actual in PY 25/26. For PY 26/27 formula and carryforward grants total $5,212,498.00. This is CSNCFL's final allocation numbers for the true up budget, which will now become the adopted budget.

This agenda item was approved by the Finance and Executive Committees on 9/9/2026.

NB1	Board
Recommendation:	Approval
Action:	Motion
Exhibits:	PY 26/27 Planning Budget

2. Acceptance of $197,914 for Veterans, WIOA Rural Initiatives and SYEP

Consideration to accept an additional $197,914 in grant funds comprised of 1) $14,614 awarded by the state for Veterans Programs, 2) $150,000 for WIOA Rural Initiatives and 3) $32,500 from the City of Lake City for Summer Youth Employment. These funds have been awarded and do not represent additional funding. However, this is the first opportunity to request acceptance of the funds. Recommend approval.

This agenda item was approved by the Finance and Executive Committees on 9/9/2026.

NB2	Board
Recommendation:	**Approval**
Action:	**Motion**
Exhibits:	*CSNCFL 3rd QTR Budget Increases*

3. **Contract renewals**

**All Contract items below were approved by the Finance and Executive Committees on 9/9/2026*

a. Approval of SCAD Media One Stop Operator Contract Amendment

Consideration of approval of the renewal of the contract with SCAD for One-Stop Operator in the amount of $40,000 for the period 10/1/2026-9/30/2027. This is the 1st renewal under the original contract.

NB3a	Board
Recommendation:	Approval
Action:	Motion
Exhibits:	N/A

b. Approval of SCAD Media Outreach and Marketing Contract Amendment

Consideration of approval of the renewal of the contract with SCAD Media in the amount of $18,750 for the period 10/1/26- 12/31/2026 while an RFQ is issued for a new contract. This is the 4th renewal under the original contract.

NB3b	Board
Recommendation:	Approval
Action:	Motion
Exhibits:	N/A

c. Approval of North Florida Building Maintenance dba City Wide Facility Solutions Contract Amendment

Consideration of the renewal of the contract with City Wide Facility Solutions in the amount of up to $52,805 for janitorial services at the Gainesville and Starke Career Centers for the period 10/1/2026-9/30/2027 with the option to add other centers if needed. The fee includes a 1% increase to the base rate in accordance with their contract. This is the 2nd renewal under the original contract.

NB3c	Board
Recommendation:	Approval
Action:	Motion
Exhibits:	N/A

CareerSource NORTH CENTRAL FLORIDA

d. Approval of Purvis Gray and Company LLC Contract Amendment

Consideration of the renewal of the contract with Purvis Gray and Company LLC for the conduct of the CSNCFL Program Year 10/1/2026-9/30/2027 audit, in the amount of $25,000. This is the 1st renewal under the original contract.

NB3d	Board
Recommendation:	Approval
Action:	Motion
Exhibits:	N/A

e. Approval of Bradford Communities in Schools Contract Amendment

Consideration of the renewal of the contract with Bradford Communities in Schools in the amount of $60,000 for teen pregnancy prevention and summer work experience services in Bradford County for the period of 10/1/2026-9/30/2027. This is the 1st renewal under the original contract.

NB3e	Board
Recommendation:	Approval
Action:	Motion
Exhibits:	N/A

4. **<u>Approval of Draft WIOA Plan 2 Year Modification</u>**

Consideration to approve the draft WIOA Plan 2 Year Plan Modification. The instructions were only recently released, and we have an extremely tight timeline for submission. The plan must be submitted by October 6, 2026. We are therefore posting the plan in order to meet the 14-day posting requirement and will make changes as needed during this period. The plan will be submitted as draft until all input by the Board, Council, partners and community is added. Timeline for public comment and public hearing is included in the packet, the link in this agenda will provide access to the plan and it is available on our website.
Link to Draft WIOA Plan 2 Year Modification

This agenda item was approved by the Executive Committee on 9/9/2026.

NB4	Board
Recommendation:	**Approval**
Action:	**Motion**
Exhibits:	*WIOA Plan 2 Year Amendment Timeline*

5. **CEO Performance Evaluation**

Consideration of Approval of an increase for Ms. Marty, the CSNCFL CEO. Pursuant to the Interlocal Agreement and Board Policy the Executive Committee evaluated the CEO using the approved evaluation instrument. The Executive Committee commended Ms. Marty on her performance and is recommending that she receive the same 2% + 3% = 5% Merit/COLA awarded to all the staff. If approved by the Board and Council the raise would be effective October 1st along with staff.

NB5	Board
Recommendation	Staff Defers to the Board
Action:	Motion
Exhibits:	*N/A*

6. **Board Officer Nomination**

Consideration to approve the slate of board officers recommended by the Executive Committee. Pursuant to the Board's By-Laws the Executive Committee was asked to serve as the Ad Hoc Nominations Committee to select a slate of board officers for consideration by the Board and the Council. The slate being recommended is Ms. Staci Bertrand, as Chair, she currently serves as the Vice Chair, and Dr. Jeff Tate as Vice Chair, he has served as Chair in the past.

NB6	Board
Recommendation:	Approval
Action:	Motion
Exhibits:	N/A

7. **New Board Member Application**

Consideration to recommend the appointment of Jerry Kersey, VP of Human Resources at HCA North Florida Hospital to the vacant Private Business seat for Alachua County. In accordance with our Inter-local Agreement between the Counties this appointment requires the approval of our Alachua County Commissioner Prizzia.

This agenda item was approved by the Executive Committee on 9/9/2026 to move the recommendation forward to the Board and Council.

NB7	Board
Recommendation:	Approval
Action:	Motion
Exhibits:	N/A

8. **Consideration to approve revisions to CSNCFL OPS15 Work Base Training Policy**

Consideration to approve our revised Work Based Training Policy to align it with the State's Policy. We previously recommended waiting to adopt a new OJT reimbursement cap, however as we enter the 2nd quarter of the year, we want to move to be in sync with the state. The Policy allows for 90-100% reimbursement.

Approved by the One Stop Committee on 7/15/2026. This agenda item was approved by the Executive Committees on 9/9/2026.

NB8	Board
Recommendation:	Approval
Action:	Motion
Exhibits:	CSNCFL OPS15 Work Based Training Policy

9. **Consideration to approve consolidating the Youth Committee into the One Stop Committee as a subcommittee**

Consideration to transition the Youth Committee under the One Stop Committee to better reflect how services are delivered across our career centers. The youth and adult programs share the same intake, case management, and operational processes. Aligning the committees ensures our governance structure mirrors the way the system functions. This will strengthen coordination and allow One Stop members to support youth oversight.

This item was discussed and approved by the Youth Committee on 7/15/26. This agenda item was approved by the Executive Committee on 9/9/2026.

NB9	Board
Recommendation:	Approval
Action:	Motion
Exhibits:	N/A

VIII. **Matters from Members of the Board**

IX. **Matters from the CEO**

1. **Discussion on State Performance requirements**

2. **Update on SNAP caseloads/funding**

X. **Public Comment**

XI. **Adjournment**

The next Board meeting is scheduled for December 2, 2026 at 11:00 a.m.