



MEETING AGENDA

Council Meeting

**Meeting #6
Wednesday, May 27, 2026
11:00 a.m.**

The public may attend and participate both in-person or by Zoom.

**723 East Wade Street
Trenton, FL 32693**

Join Zoom Meeting

<https://us02web.zoom.us/j/82874348549?pwd=YvN52K13M6uruHXbDKilmLVenmXDIK.1>

Phone No: 1-929-205-6099 (EST)

Meeting ID: 828 7434 8549

Passcode: 500842

The Board/Council is reminded of the conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) your name and position on the Board/Council 2) the nature of the conflict and 3) who will gain or lose as a result of the conflict.

Please also fill out form 8B prior to the meeting, whether or not you are able to attend the meeting, if you have a conflict with any agenda items.



I. Call to Order

II. Approval of the Agenda

Agenda	Council
Recommendation	Approval
Action:	Motion
Exhibits:	N/A

III. Approval of the Minutes of March 11, 2026 Meeting

Minutes	Council
Recommendation	Approval
Action:	Motion
Exhibits:	Minutes

IV. Public Comment

If any member of the public wishes to comment on an item on the agenda, please ask the Chair to be recognized now.

V. Consent Agenda

1. Fiscal Report

Attached are the Fiscal Report summaries provided by the clerk's office through May 15, 2026.

CA1	Council
Recommendation:	Approval
Action:	Motion
Exhibits:	Fiscal Report Summaries

2. Authorize Council Chair to sign the Certificate for Facsimile Signature Form and Digitized Logo Signature Form

To comply with F.S. 116.34 staff is asking the Council to authorize the Chair to sign the Certificate for Facsimile Signature Form. Staff is also asking the Council to authorize the Chair to sign the Digitized Logo Signature Form. If approved, these two forms will be filed with the Secretary of the State and will allow the Chair to digitally sign checks on behalf of CareerSource North Central Florida.

CA2	Council
Recommendation:	Approval
Action:	Motion
Exhibits:	Certificate for Facsimile Signature and Digitized Logo Signature Request Form



VI. Old Business

N/A

VII. New Business

1. Approval of the PY 26-27 Planning Budget

Consideration of approval of the PY 26/27 Planning Budget. The Program Year (PY) 26/27 Planning Budget for CSNCFL reflects a decrease in formula funds of \$893,697, which is a little more than 13.5%. The total amount of formula funds that we project to be available in PY 26/27 is \$5,333,551.00 as compared to \$6,227,248.00 actual in PY 25/26. For PY 26/27 formula and carryforward grants total \$5,333,551.00. CSNCFL's final allocation numbers will be presented to the Board and Council in September in a true up budget, which will then become the adopted budget.

This agenda item was approved by the Finance and Executive Committees on 5.20.26 and brought for review by the Board on 5.27.26.

NB1	Council
Recommendation:	Approval
Action:	Motion
Exhibits:	PY 26/27 Planning Budget

2. Acceptance of \$335,108 for Veterans, Welfare Transition Program (WTP), Reemployment Services and Eligibility Assessments (RESEA) Program and Broadband Grant

Consideration to accept an additional \$335,108 in grant funds comprised of 1) \$94,358 awarded by the state for Veterans Programs, WTP and RESEA, and 2) \$240,750 under the Broadband partner grant with CareerSource Citrus Levy Marion. We are requesting approval to accept the funds. Recommend approval.

This agenda item was approved by the Finance and Executive Committees on 5.20.26 and brought for review by the Board on 5.27.26.

NB2	Council
Recommendation:	Approval
Action:	Motion
Exhibits:	<i>CSNCFL 2nd and 4th QTR Budget Increases</i>



3. **Acceptance of \$32,500 for the Summer Youth Employment Program (SYEP) from the City of Lake City for youth wages**

Consideration to accept \$32,500 from the City of Lake City to serve up to 18 youth in our Summer Program. QLM Staffing will serve as the employer of record and will pay the youths' wages. Recommend approval of acceptance of the SYEP Funds.

This agenda item was approved by the Finance and Executive Committees on 5.20.26 and brought for review by the Board on 5.27.26.

NB3	Council
Recommendation	Approval
Action:	Motion
Exhibits:	None

4. **Approval of Taylor Hall Miller Parker (THMP) Contract Amendment**

Consideration of approval of the renewal of the contract with THMP to conduct program and fiscal monitoring in the amount of \$60,000. This is the 3rd renewal under the original contract.

This agenda item was approved by the Finance and Executive Committees on 5.20.26 and brought for review by the Board on 5.27.26.

NB4	Council
Recommendation:	Approval
Action:	Motion
Exhibits:	N/A

5. **Approval of Rochelle Daniels Legal Services Contract Amendment**

Consideration of approval of the renewal of the contract with Rochelle Daniels for legal services to the Board and Council in the amount up to \$75,000. This is the 2nd renewal under the original contract.

This agenda item was approved by the Finance and Executive Committees on 5.20.26 and brought for review by the Board on 5.27.26.

NB5	Council
Recommendation:	Approval
Action:	Motion
Exhibits:	N/A



6. Approval of Atlas Annual Renewal Contract

Consideration of approval of the renewal of the annual contract with Atlas for document management services in the amount up to \$66,560.76. All of our electronic case files are stored and managed in this system. The renewal reflects a decrease of \$4,800.

This agenda item was approved by the Finance and Executive Committees on 5.20.26 and brought for review by the Board on 5.27.26.

NB6	Council
Recommendation:	Approval
Action:	Motion
Exhibits:	N/A

7. The State WIOA Waiver Allowing Local Areas to Reimburse OJT Employers 90–100% of the Participant’s Wage During Training

Consideration of a change to our current policy that would allow implementation of the State’s OJT waiver allowing us to reimburse OJT between 90%-100% of the participant’s wages. Currently in accordance with WIOA we reimburse between 50%-75% of employee wages. Pros and Cons are presented for Board consideration. With the decrease in allocation and the need for us to increase enrollments to increase our performance metrics staff is recommending that we delay adoption of the waiver and reconsider at a later time.

This item was presented to the One Stop AD/DW Performance Committee on April 22, 2026. The Committee agreed with the staff recommendation.

This agenda item was approved by the Finance and Executive Committees on 5.20.26 and brought for review by the Board on 5.27.26.

NB7	Council
Recommendation:	Approval
Action:	Motion
Exhibits:	On the Job Training (OJT) Waiver Memo



8. Employer Outreach Strategy and Chamber of Commerce Engagement Model

For several years, CSNCFL has contracted with the Greater Gainesville Chamber of Commerce (GGCC) and the North Florida Regional Chamber of Commerce (NFRCC) to support employer outreach within their respective counties. With the expansion of the CSNCFL local workforce area to six counties, the current intermediary model no longer provides the regionwide coverage required to effectively engage employers. A more cost-effective and scalable approach is to secure memberships in the primary Chambers of Commerce across all six counties, enabling CSNCFL staff to attend events, participate in business activities, and directly engage employers throughout the region.

This item was presented to the One Stop AD/DW Performance Committee on April 22, 2026 for review, discussion and recommendation. The Committee approved the staff's recommendation.

This agenda item was approved by the Finance and Executive Committees on 5.20.26 and brought for review by the Board on 5.27.26.

NB8	Council
Recommendation:	Approve recommendation
Action:	Motion
Exhibits:	Business Intermediaries Memo

9. Approval of Meeting Calendar revisions

To align the State's July 1, 2026 – June 30, 2027, Program Year (PY) with our adopted budget for the period October 1, 2026 – September 30, 2027, Fiscal Year (FY), we are asking to move the August Finance and Executive meetings to September 9th and move the Board and Council meetings to September 16th. This will allow our Finance Department to present a true up budget with final PY 26/27 allocation numbers, that will then be entered into the accounting system as the final adopted budget for FY 26/27.

This agenda item was approved by the Finance and Executive Committees on 5.20.26 and brought for review by the Board on 5.27.26.

NB9	Council
Recommendation:	Approval
Action:	Motion
Exhibits:	<i>Proposed Meeting Calendar</i>



10. CSNCFL FY 2025 Financial Statements and Independent Auditor’s Report

Consideration of 1) acceptance of the Purvis Gray and Company, LLP audit of the CSNCFL’s 2025 fiscal year financial reports and 2) the Florida State Comptrollers Annual Financial Report (AFR) completed by the Clerk’s Office and 3) to authorize our Governing Board Chairs and Fiscal Agent to certify the reports and file all required transmittal documents. We are pleased to report that we received a clean audit. Purvis Gray issued an unqualified opinion; there are no compliance findings and no management letter. A portion of our expenditures were included in the Alachua County Audit. This Audit Report reflects expenditures as of the date of the signed Interlocal Agreement among our counties. Staff recommends approval.

This agenda item was approved by the Finance and Executive Committees on 5.20.26 and brought for review by the Board on 5.27.26.

NB10	Council
Recommendation:	Approval of Staff Recommendations
Action:	Motion
Exhibits:	<i>CSNCFL FY 2025 Financial Statements and Independent Auditor’s Report</i>

11. Discussion and possible action to move the annual election of the Council Chair and Vice Chair to the January Council meeting.

Currently, the Council Chair and Vice Chair elections are scheduled prior to the completion of the Board of County Commissioners (BoCC) elections and the subsequent appointment of commissioners to Council committees. This timing results in leadership selections being made before the full composition of the Council is finalized for the new calendar year.

Shifting the Chair and Vice Chair elections to the January Council meeting would allow:

- Completion of BoCC elections
- Confirmation of commissioner appointments to Council committees
- Leadership selection based on the fully seated Council
- Improved alignment of annual organizational processes and committee structures

Staff recommends the Council discuss the potential benefits, impacts, and implementation considerations of adjusting the election schedule and making motion if desired.

NB11	Council
Recommendation:	Approval of Adjusting Council Elections
Action:	Motion
Exhibits:	N/A

VIII. Matters from Members of the Committee

IX. Matters from the CEO



X. **Public Comment**

XI. **Adjournment**

The next Council meeting is scheduled for September 16, 2026 at 11:00 a.m. (if approved above)