

**MINUTES**  
**Council Meeting #4**  
**Wednesday, December 17, 2025, 11:00 a.m.**  
**1112 N. Main St.**  
**Gainesville, FL 32601**

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The meeting began at **11:05 a.m.**

**Council Members in attendance:** Chair-Commissioner Ken Cornell, Vice Chair- Commissioner Sharon Langford, Commissioner Carolyn Spooner, Commissioner Robby Hollingsworth, Commissioner David Osteen and Commissioner Mac Johns

**Staff in attendance:** Phyllis Marty, CEO (in person), Karen Davis (in person), Rochelle Daniels-Board Counsel, Alexander Ganz, Kelli Hutchins, Elora Duong, Todd Hutchison, Dave Forziano-County Attorney, Jason Buss (in person) and Erika Howard.

**Guests in Attendance:** James Halleran (James Moore & Co.)

Chair **Commissioner Ken Cornell** called the meeting to order at **11:05 a.m.**

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**Approval of Agenda**

Commissioner Robby Hollingsworth made a motion to approve the agenda. Commissioner Carolyn Spooner seconded the motion. The motion passed unanimously.

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**Approval of Minutes**

Commissioner Robby Hollingsworth made a motion to approve the Minutes of the September 17, 2025 meeting. Vice Chair-Commissioner Sharon Langford seconded the motion. The motion passed unanimously.

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**Public Comments**

None.

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**Reports**

**Consent Agenda**

**Fiscal Report**

Consideration of approval of the Fiscal Report summaries provided by the Clerk's Office through November 27, 2025.

Todd Hutchison presented this item. Commissioner Carolyn Spooner made a motion to approve the Fiscal Report. Commissioner David Osteen seconded the motion. The motion passed.

## **Old Business**

### **CSNCFL Status – Not a Special District**

Presented by Board Counsel Rochelle Daniels.

Rochelle Daniels, Board Counsel was asked to research and report back to the governing boards regarding the status of CSNCFL as a Special District under Chapter 189 of the Florida Statutes. This was in response to CSNCFL constantly being referred to as a Special District by a member of the media. Ms. Daniels presented a comprehensive researched opinion concluding that CSNCFL is not a Special District under Chapter 189 of the Florida Statutes. The report cites to cases and a related Opinion by the Florida Attorney General. Coincidentally, as stated in the Report, Florida Commerce oversees local workforce boards and maintains the [Official List of Special Districts](#), which serves as the central, comprehensive database for all independent and dependent special districts in the state. As such Florida Commerce would certainly have included CSNCFL on the list if it met the criteria for a Special District. Further, there are no local workforce boards included on the List. The research and conclusions were detailed in the memo that was an Exhibit to the Agenda.

### **Former LWDB 7 Audit**

Presented by Todd Hutchison and James Halleran of James Moore & Company.

The final audit for the former LWDB 7 (CareerSource Florida Crown) was presented for informational purposes only. It was noted that LWDB 7 did not merge with LWDB 9 or Region 26 and that there is no carryover of financial obligations. The audit pertains solely to the former LWDB 7.

### **ILA Amendment to Stipulate Number of Votes Required**

Presented by Attorney, Rochelle Daniels.

Attorney Rochelle Daniels reported that she reviewed the Council ILA amendment reducing the number of commissioners required for a quorum from 6 commissioners to 4 commissioners, with David Forziano, Senior County Attorney, Alachua County. Mr. Forziano pointed out that to assure that the ILA amendment is absolutely clear, and Council votes cannot be questioned the ILA amendment should stipulate the number of votes required to pass a motion. Ms. Daniels concurred. She has therefore redrafted the ILA amendment to align with Attorney Forziano's suggestion and the Counties were requested to bring back the Amendment to their respective Boards of County Commissioners at their next most convenient meeting.

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## **New Business**

### **1. Approval of Proposed Meeting Calendar for FY 2026**

Phyllis Marty presented this item. Commissioner Robby Hollingsworth made a motion to approve the proposed meeting calendar for FY 2026. Vice Chair-Commissioner Sharon Langford seconded the motion. The motion passed.

## **2. Public Comment Policy**

Presented by Board Counsel Rochelle Daniels.

Two options for a public comment policy were discussed:

1. Public comment at the start of the meeting, limited to three minutes per speaker, with agenda language and a reminder at the beginning of the meeting; or
2. Public comment taken as each agenda item is presented, limited to three minutes per speaker.

Commissioner Carolyn Spooner made a motion to approve Option 1. Vice Chair-Commissioner Sharon Langford seconded the motion. The motion passed.

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## **Board Comments**

Vice Chair-Commissioner Sharon Langford is looking forward to Gilchrist County CareerSource Center's grand opening. Commissioner David Osteen expressed his appreciation for the upcoming CareerSource Center in Dixie County.

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## **CEO Report**

Presented by Ms. Marty.

Ms. Marty provided updates on funding, office openings, and community engagement. SNAP funding is available through January 2026. The Trenton office is now serving customers. The Cross City and City of Alachua offices are scheduled to begin appointments in early January. Renovations at the Lake City office are ongoing, with staff relocation expected mid to late January; the office is not yet open to the public. Lake City staff are currently providing appointments at Florida Gateway College.

Ms. Marty also reported that CSNCFL nominated 11 families to receive food baskets, scheduled for delivery on December 18–19, and that CSNCFL will be closed on December 19 to allow staff to participate in a community volunteer day.

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## **Public Comments**

None.

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The meeting was adjourned at **11:36 a.m.**



**December 3, 2025**

**Memorandum**

**To: Ken Cornell, CSNCFL Council Chair  
Ethan Fieldman, LWDB 26 Chair**

**From: Todd Hutchison, Chief Deputy Comptroller  
Phyllis Marty, Chief Executive Officer**

**Subject: Check/ACH Payment Register**

Payment Date	Payment Type	Payment Number	Amount
12/4/2025	Check	400269 – 400272	2,886.62
	ACH	263 – 265	21,985.88

Detailed payment register attached.



**December 12, 2025**

**Memorandum**

**To: Ken Cornell, CSNCFL Council Chair  
Ethan Fieldman, LWDB 26 Chair**

**From: Todd Hutchison, Chief Deputy Comptroller  
Phyllis Marty, Chief Executive Officer**

**Subject: Check/ACH Payment Register**

Payment Date	Payment Type	Payment Number	Amount
12/11/2025	Check	400273 – 400284	25,678.53
	ACH	266 – 272	20,627.12

Detailed payment register attached.



**December 22, 2025**

**Memorandum**

**To: Ken Cornell, CSNCFL Council Chair  
Ethan Fieldman, LWDB 26 Chair**

**From: Todd Hutchison, Chief Deputy Comptroller  
Phyllis Marty, Chief Executive Officer**

**Subject: Check/ACH Payment Register**

Payment Date	Payment Type	Payment Number	Amount
12/19/2025	Check	400285 – 400289	4,379.88
	ACH	273 – 276	268,574.20

Detailed payment register attached.



**January 3, 2026**

**Memorandum**

**To: Ken Cornell, CSNCFL Council Chair  
Ethan Fieldman, LWDB 26 Chair**

**From: Todd Hutchison, Chief Deputy Comptroller  
Phyllis Marty, Chief Executive Officer**

**Subject: Check/ACH Payment Register**

Payment Date	Payment Type	Payment Number	Amount
1/2/2026	Check	400290 – 400294	7,716.29
	ACH	277 – 282	30,393.77

Detailed payment register attached.



**January 9, 2026**

**Memorandum**

**To: Ken Cornell, CSNCFL Council Chair  
Ethan Fieldman, LWDB 26 Chair**

**From: Todd Hutchison, Chief Deputy Comptroller  
Phyllis Marty, Chief Executive Officer**

**Subject: Check/ACH Payment Register**

Payment Date	Payment Type	Payment Number	Amount
1/8/2026	Check	400295 – 400304	16,203.71
	ACH	283 – 287	10,573.13

Detailed payment register attached.



**January 16, 2026**

**Memorandum**

**To: Ken Cornell, CSNCFL Council Chair  
Ethan Fieldman, LWDB 26 Chair**

**From: Todd Hutchison, Chief Deputy Comptroller  
Phyllis Marty, Chief Executive Officer**

**Subject: Check/ACH Payment Register**

Payment Date	Payment Type	Payment Number	Amount
1/15/2026	Check	400305 – 400313	30,986.92
	ACH	288 – 290	265,220.10

Detailed payment register attached.



**January 30, 2026**

**Memorandum**

**To: Ken Cornell, CSNCFL Council Chair  
Ethan Fieldman, LWDB 26 Chair**

**From: Todd Hutchison, Chief Deputy Comptroller  
Phyllis Marty, Chief Executive Officer**

**Subject: Check/ACH Payment Register**

Payment Date	Payment Type	Payment Number	Amount
1/29/2026	Check	400314 – 400319	7,140.38
	ACH	291 – 295	25,937.09

Detailed payment register attached.



**February 6, 2026**

**Memorandum**

**To: Ken Cornell, CSNCFL Council Chair  
Ethan Fieldman, LWDB 26 Chair**

**From: Todd Hutchison, Chief Deputy Comptroller  
Phyllis Marty, Chief Executive Officer**

**Subject: Check/ACH Payment Register**

Payment Date	Payment Type	Payment Number	Amount
2/5/2026	Check	400320 – 400332	24,193.48
	ACH	296 – 302	19,479.34

Detailed payment register attached.



**February 13, 2026**

**Memorandum**

**To: Ken Cornell, CSNCFL Council Chair  
Ethan Fieldman, LWDB 26 Chair**

**From: Todd Hutchison, Chief Deputy Comptroller  
Phyllis Marty, Chief Executive Officer**

**Subject: Check/ACH Payment Register**

Payment Date	Payment Type	Payment Number	Amount
2/12/2026	Check	400333 – 400342	15,200.35
	ACH	303 – 306	9,723.10

Detailed payment register attached.



**February 20, 2026**

**Memorandum**

**To: Ken Cornell, CSNCFL Council Chair  
Ethan Fieldman, LWDB 26 Chair**

**From: Todd Hutchison, Chief Deputy Comptroller  
Phyllis Marty, Chief Executive Officer**

**Subject: Check/ACH Payment Register**

Payment Date	Payment Type	Payment Number	Amount
2/19/2026	Check	400343 – 400345	4,787.34
	ACH	307 – 309	366,735.02

Detailed payment register attached.

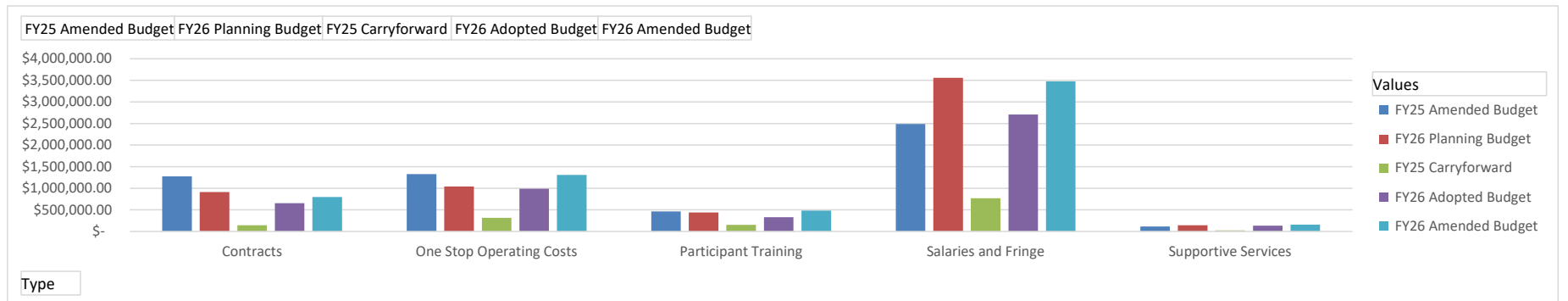


## FY26 Budget True Up

As of 12/31/2025

### Summary by Budget Category

Budget Category	FY25 Amended Budget	FY26 Planning Budget	FY25 Carryforward	FY26 Adopted Budget	FY26 Amended Budget
Contracts	\$ 1,275,671.00	\$ 910,483.00	\$ 143,045.00	\$ 656,709.00	\$ 799,754.00
One Stop Operating Costs	\$ 1,330,637.00	\$ 1,044,038.00	\$ 317,306.00	\$ 990,709.00	\$ 1,308,015.00
Participant Training	\$ 465,268.00	\$ 442,248.00	\$ 154,355.00	\$ 330,000.00	\$ 484,355.00
Salaries and Fringe	\$ 2,488,669.00	\$ 3,559,693.00	\$ 770,121.00	\$ 2,707,053.00	\$ 3,477,174.00
Supportive Services	\$ 115,000.00	\$ 142,527.00	\$ 22,950.00	\$ 135,000.00	\$ 157,950.00
<b>Grand Total</b>	<b>\$ 5,675,245.00</b>	<b>\$ 6,098,989.00</b>	<b>\$ 1,407,777.00</b>	<b>\$ 4,819,471.00</b>	<b>\$ 6,227,248.00</b>

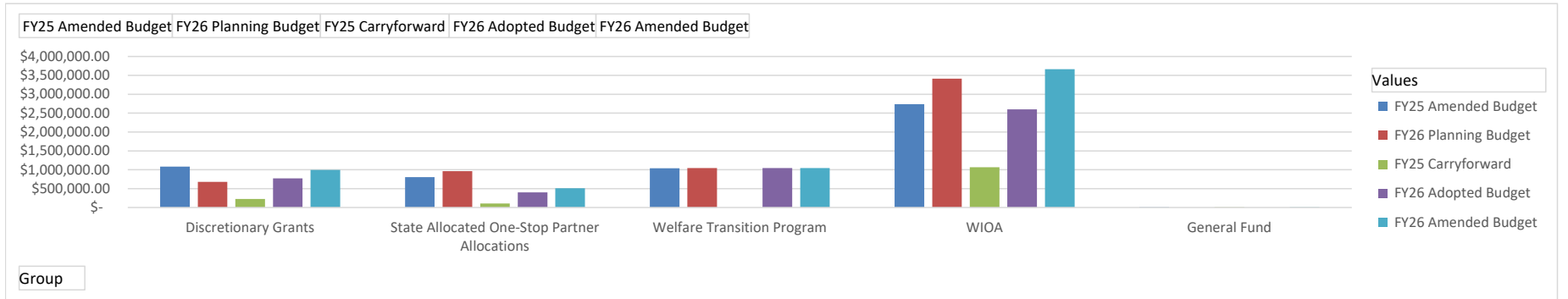


## FY26 Budget True Up

*As of 12/31/2025*

### Summary by Budget Type

Budget Type	FY25 Amended Budget	FY26 Planning Budget	FY25 Carryforward	FY26 Adopted Budget	FY26 Amended Budget
Discretionary Grants	\$ 1,085,431.00	\$ 679,118.00	\$ 226,289.00	\$ 771,207.00	\$ 997,496.00
State Allocated One-Stop Partner	\$ 803,073.00	\$ 962,927.00	\$ 106,402.00	\$ 403,233.00	\$ 509,635.00
Welfare Transition Program	\$ 1,041,116.00	\$ 1,045,010.00	\$ -	\$ 1,045,010.00	\$ 1,045,010.00
WIOA	\$ 2,736,561.00	\$ 3,411,934.00	\$ 1,065,483.00	\$ 2,600,021.00	\$ 3,665,504.00
General Fund	\$ 9,064.00	\$ -	\$ 9,603.00	\$ -	\$ 9,603.00
<b>Grand Total</b>	<b>\$ 5,675,245.00</b>	<b>\$ 6,098,989.00</b>	<b>\$ 1,407,777.00</b>	<b>\$ 4,819,471.00</b>	<b>\$ 6,227,248.00</b>



## FY26 Budget True Up

As of 12/31/2025

### Line Item Detail

CareerSource - Region 26 Program	GL Account-Description	FY25 Amended Budget	FY26 Planning Budget	FY25 Carryforward	FY26 Adopted Budget	FY26 Amended Budget
General Fund	100.00.369.900 - Other Misc Revenues	\$ (9,064.00)	\$ -	\$ (9,603.00)	\$ -	\$ (9,603.00)
General Fund	100.49.599.52.00 - Operating Supplies	\$ 9,064.00	\$ -	\$ 9,603.00	\$ -	\$ 9,603.00
<b>CareerSource Citrus Levy Marion-Broadbant Grant</b>	195.00.331.500 - Fed Grant Economic Equipment	\$ (240,750.00)	\$ -	\$ (226,289.00)	\$ -	\$ (226,289.00)
CareerSource Citrus Levy Marion-Broadbant Grant	195.43.510.34.60 - Contractual Services-BOCC Salaries-Fringe	\$ 125,000.00	\$ -	\$ 121,374.00	\$ -	\$ 121,374.00
CareerSource Citrus Levy Marion-Broadbant Grant	195.43.510.40.00 - Travel - Board Travel	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00
CareerSource Citrus Levy Marion-Broadbant Grant	195.43.510.52.00 - Operating Supplies	\$ 80,250.00	\$ -	\$ 74,985.00	\$ -	\$ 74,985.00
CareerSource Citrus Levy Marion-Broadbant Grant	195.43.510.54.00 - Books-Publications-Subscriptions	\$ 7,000.00	\$ -	\$ 7,000.00	\$ -	\$ 7,000.00
CareerSource Citrus Levy Marion-Broadbant Grant	195.43.510.84.00 - Participant Support-ITA-State On The Job Training	\$ 26,000.00	\$ -	\$ 20,430.00	\$ -	\$ 20,430.00
WIOA Adult	105.00.331.500 - Fed Grant Economic Environment	\$ (510,270.00)	\$ (751,791.00)	\$ (399,809.00)	\$ (751,836.00)	\$ (1,151,645.00)
WIOA Adult	105.43.510.34.00 - Contractual Services	\$ 100,000.00	\$ 100,000.00	\$ 50,000.00	\$ 100,000.00	\$ 150,000.00
WIOA Adult	105.43.510.34.60 - Contractual Services-BOCC Salaries-Fringe	\$ 128,649.00	\$ 286,066.00	\$ 166,946.00	\$ 286,166.00	\$ 453,112.00
WIOA Adult	105.43.510.40.10 - Travel - Staff Travel	\$ 7,650.00	\$ 5,255.00	\$ 2,627.00	\$ 5,200.00	\$ 7,827.00
WIOA Adult	105.43.510.41.00 - Communications	\$ 10,404.00	\$ 10,404.00	\$ 5,202.00	\$ 10,404.00	\$ 15,606.00
WIOA Adult	105.43.510.43.00 - Utilities	\$ 8,160.00	\$ 8,160.00	\$ 4,080.00	\$ 8,160.00	\$ 12,240.00
WIOA Adult	105.43.510.44.00 - Rentals and Leases	\$ 49,475.00	\$ 49,475.00	\$ 24,738.00	\$ 49,475.00	\$ 74,213.00
WIOA Adult	105.43.510.49.00 - Other Current Charges	\$ 10,932.00	\$ 17,431.00	\$ 8,716.00	\$ 17,431.00	\$ 26,147.00
WIOA Adult	105.43.510.51.00 - Office Supplies	\$ -	\$ 10,000.00	\$ 5,000.00	\$ 10,000.00	\$ 15,000.00
WIOA Adult	105.43.510.52.00 - Operating Supplies	\$ 40,000.00	\$ 10,000.00	\$ 5,000.00	\$ 10,000.00	\$ 15,000.00
WIOA Adult	105.43.510.55.00 - Training and Education	\$ 20,000.00	\$ 20,000.00	\$ 10,000.00	\$ 20,000.00	\$ 30,000.00
WIOA Adult	105.43.510.84.00 - Participant Support-ITA-State On The Job Training	\$ -	\$ 100,000.00	\$ 50,000.00	\$ 100,000.00	\$ 150,000.00
WIOA Adult	105.43.510.84.10 - Participant Support-ITA-State Occupational Skills Training	\$ 100,000.00	\$ 100,000.00	\$ 50,000.00	\$ 100,000.00	\$ 150,000.00
WIOA Adult	105.43.510.84.60 - Participant-ITA-State Supportive Services	\$ 35,000.00	\$ 35,000.00	\$ 17,500.00	\$ 35,000.00	\$ 52,500.00
WIOA Dislocated Worker	110.00.331.500 - Fed Grant Economic Environment	\$ (744,631.00)	\$ (824,082.00)	\$ (7,601.00)	\$ (425,883.00)	\$ (433,484.00)
WIOA Dislocated Worker	110.43.510.34.00 - Contractual Services	\$ 166,072.00	\$ 140,000.00	\$ -	\$ 65,000.00	\$ 65,000.00
WIOA Dislocated Worker	110.43.510.34.60 - Contractual Services-BOCC Salaries-Fringe	\$ 281,730.00	\$ 330,000.00	\$ 3,801.00	\$ 170,883.00	\$ 174,684.00
WIOA Dislocated Worker	110.43.510.40.10 - Travel - Staff Travel	\$ 5,822.00	\$ 5,700.00	\$ -	\$ 4,000.00	\$ 4,000.00
WIOA Dislocated Worker	110.43.510.41.00 - Communications	\$ 8,120.00	\$ 11,120.00	\$ -	\$ 5,000.00	\$ 5,000.00
WIOA Dislocated Worker	110.43.510.43.00 - Utilities	\$ 7,800.00	\$ 12,800.00	\$ -	\$ 10,000.00	\$ 10,000.00
WIOA Dislocated Worker	110.43.510.44.00 - Rentals and Leases	\$ 36,103.00	\$ 33,000.00	\$ -	\$ 20,000.00	\$ 20,000.00
WIOA Dislocated Worker	110.43.510.49.00 - Other Charges	\$ 6,931.00	\$ 34,607.00	\$ -	\$ -	\$ -
WIOA Dislocated Worker	110.43.510.51.00 - Office Supplies	\$ -	\$ 23,220.00	\$ -	\$ 10,000.00	\$ 10,000.00
WIOA Dislocated Worker	110.43.510.52.00 - Operating Supplies	\$ 46,441.00	\$ 38,411.00	\$ 3,800.00	\$ 20,000.00	\$ 23,800.00
WIOA Dislocated Worker	110.43.510.54.00 - Books-Publications-Subscriptions	\$ 3,224.00	\$ -	\$ -	\$ -	\$ -
WIOA Dislocated Worker	110.43.510.54.00 - Books-Publications-Subscriptions	\$ -	\$ 8,224.00	\$ -	\$ 1,000.00	\$ 1,000.00
WIOA Dislocated Worker	110.43.510.55.00 - Training and Education	\$ 7,500.00	\$ 15,000.00	\$ -	\$ 75,000.00	\$ 75,000.00
WIOA Dislocated Worker	110.43.510.84.10 - Participant Support-ITA-State Occupational Skills Training	\$ 154,888.00	\$ 130,000.00	\$ -	\$ 25,000.00	\$ 25,000.00
WIOA Dislocated Worker	110.43.510.84.60 - Participant-ITA-State Supportive Services	\$ 20,000.00	\$ 42,000.00	\$ -	\$ 20,000.00	\$ 20,000.00

VII. NB1 - Budget True-Up

CareerSource - Region 26 Program	GL Account-Description	FY25 Amended Budget	FY26 Planning		FY26 Adopted		FY26 Amended	
			Budget	FY25 Carryforward	Budget	Budget		
WIOA Youth	115.00.331.500 - Fed Grant Economic Environment	\$ (1,481,660.00)	\$ (1,836,061.00)	\$ (658,073.00)	\$ (1,422,302.00)	\$ (2,080,375.00)		
WIOA Youth	115.43.530.34.00 - Contractual Services	\$ 290,187.00	\$ 250,000.00	\$ 87,500.00	\$ 150,000.00	\$ 237,500.00		
WIOA Youth	115.43.530.34.60 - Contractual Services-BOCC Salaries-Fringe	\$ 880,664.00	\$ 1,234,936.00	\$ 448,000.00	\$ 999,302.00	\$ 1,447,302.00		
WIOA Youth	115.43.530.40.10 - Travel - Staff Travel	\$ 12,950.00	\$ 14,994.00	\$ 5,300.00	\$ 20,000.00	\$ 25,300.00		
WIOA Youth	115.43.530.41.00 - Communications	\$ 14,783.00	\$ 18,832.00	\$ 6,600.00	\$ 40,000.00	\$ 46,600.00		
WIOA Youth	115.43.530.43.00 - Utilities	\$ 15,080.00	\$ 19,130.00	\$ 6,700.00	\$ 12,000.00	\$ 18,700.00		
WIOA Youth	115.43.530.44.00 - Rentals and Leases	\$ 66,116.00	\$ 57,000.00	\$ 19,485.00	\$ 40,000.00	\$ 59,485.00		
WIOA Youth	115.43.530.49.99 - Other Charges and Obligations	\$ 10,828.00	\$ 61,099.00	\$ 21,385.00	\$ -	\$ 21,385.00		
WIOA Youth	115.43.530.51.00 - Office Supplies	\$ -	\$ 5,000.00	\$ 1,750.00	\$ 5,000.00	\$ 6,750.00		
WIOA Youth	115.43.530.52.00 - Operating Supplies	\$ 22,600.00	\$ 15,650.00	\$ 5,478.00	\$ 10,000.00	\$ 15,478.00		
WIOA Youth	115.43.530.54.00 - Books-Publications-Subscriptions	\$ 7,250.00	\$ 9,252.00	\$ 3,250.00	\$ 5,000.00	\$ 8,250.00		
WIOA Youth	115.43.530.55.00 - Training and Education	\$ 86,822.00	\$ 37,757.00	\$ 13,250.00	\$ 26,000.00	\$ 39,250.00		
WIOA Youth	115.43.530.84.00 - Participant Support-ITA-State On The Job Training	\$ 50,000.00	\$ 87,500.00	\$ 30,625.00	\$ 100,000.00	\$ 130,625.00		
WIOA Youth	115.43.530.84.10 - Participant Support-ITA-State Occupational Skills Training	\$ 14,380.00	\$ 9,384.00	\$ 3,300.00	\$ 5,000.00	\$ 8,300.00		
WIOA Youth	115.43.530.84.60 - Participant-ITA-State Supportive Services	\$ 10,000.00	\$ 15,527.00	\$ 5,450.00	\$ 10,000.00	\$ 15,450.00		
Welfare Transistion Program	120.00.331.500 - Fed Grant Economic Environment	\$ (1,041,116.00)	\$ (1,045,010.00)	\$ -	\$ (1,045,010.00)	\$ (1,045,010.00)		
Welfare Transistion Program	120.43.590.34.00 - Contractual Services	\$ 250,921.00	\$ 250,921.00	\$ -	\$ 155,000.00	\$ 155,000.00		
Welfare Transistion Program	120.43.590.34.60 - Contractual Services-BOCC Salaries-Fringe	\$ 612,751.00	\$ 616,645.00	\$ -	\$ 694,010.00	\$ 694,010.00		
Welfare Transistion Program	120.43.590.40.10 - Travel - Staff Travel	\$ 9,250.00	\$ 9,250.00	\$ -	\$ 11,000.00	\$ 11,000.00		
Welfare Transistion Program	120.43.590.41.00 - Communications	\$ 10,680.00	\$ 10,680.00	\$ -	\$ 3,000.00	\$ 3,000.00		
Welfare Transistion Program	120.43.590.43.00 - Utilities	\$ 9,200.00	\$ 9,200.00	\$ -	\$ 10,000.00	\$ 10,000.00		
Welfare Transistion Program	120.43.590.44.00 - Rentals and Leases	\$ 45,548.00	\$ 45,548.00	\$ -	\$ 50,000.00	\$ 50,000.00		
Welfare Transistion Program	120.43.590.49.00 - Other Charges	\$ 17,400.00	\$ 17,400.00	\$ -	\$ -	\$ -		
Welfare Transistion Program	120.43.590.49.99 - Other Charges and Obligations	\$ -	\$ -	\$ -	\$ -	\$ -		
Welfare Transistion Program	120.43.590.51.00 - Office Supplies	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 16,000.00	\$ 16,000.00		
Welfare Transistion Program	120.43.590.52.00 - Operating Supplies	\$ 21,116.00	\$ 21,116.00	\$ -	\$ 25,000.00	\$ 25,000.00		
Welfare Transistion Program	120.43.590.54.00 - Books-Publications-Subscriptions	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 4,000.00	\$ 4,000.00		
Welfare Transistion Program	120.43.590.55.00 - Training and Education	\$ 4,250.00	\$ 4,250.00	\$ -	\$ 7,000.00	\$ 7,000.00		
Welfare Transistion Program	120.43.595.84.60 - Participant-ITA-State Supportive Services	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 70,000.00	\$ 70,000.00		
SNAP	125.00.331.500 - Fed Grant Economic Environment	\$ (93,836.00)	\$ (97,358.00)	\$ -	\$ (97,358.00)	\$ (97,358.00)		
SNAP	125.43.510.34.60 - Contractual Services-BOCC Salaries-Fringe	\$ 6,049.00	\$ 6,049.00	\$ -	\$ 73,693.00	\$ 73,693.00		
SNAP	125.43.510.40.10 - Travel - Staff Travel	\$ 61,243.00	\$ 61,243.00	\$ -	\$ 450.00	\$ 450.00		
SNAP	125.43.510.41.00 - Communications	\$ 450.00	\$ 450.00	\$ -	\$ 1,306.00	\$ 1,306.00		
SNAP	125.43.510.44.00 - Rentals and Leases	\$ 480.00	\$ 612.00	\$ -	\$ 2,910.00	\$ 2,910.00		
SNAP	125.43.510.51.00 - Office Supplies	\$ 348.00	\$ 480.00	\$ -	\$ 2,200.00	\$ 2,200.00		
SNAP	125.43.510.52.00 - Operating Supplies	\$ -	\$ 2,910.00	\$ -	\$ 10,000.00	\$ 10,000.00		
SNAP	125.43.510.55.00 - Training and Education	\$ 25,016.00	\$ 348.00	\$ -	\$ 250.00	\$ 250.00		
SNAP	125.43.520.34.00 - Contractual Services	\$ -	\$ 25,016.00	\$ -	\$ 6,049.00	\$ 6,049.00		
SNAP	125.43.520.43.00 - Utilities	\$ 250.00	\$ 250.00	\$ -	\$ 500.00	\$ 500.00		
Waygner Peyser	130.00.331.500 - Fed Grant Economic Environment	\$ (259,296.00)	\$ (594,747.00)	\$ -	\$ (199,166.00)	\$ (199,166.00)		
Waygner Peyser	130.43.510.34.00 - Contractual Services	\$ 100,000.00	\$ 95,000.00	\$ -	\$ 100,000.00	\$ 100,000.00		
Waygner Peyser	130.43.510.34.60 - Contractual Services-BOCC Salaries-Fringe	\$ 38,079.00	\$ 407,079.00	\$ -	\$ -	\$ -		
Waygner Peyser	130.43.510.40.00 - Travel - Board Travel	\$ 1,000.00	\$ 4,697.00	\$ -	\$ 5,000.00	\$ 5,000.00		
Waygner Peyser	130.43.510.41.00 - Communications	\$ 1,000.00	\$ 4,000.00	\$ -	\$ 9,166.00	\$ 9,166.00		
Waygner Peyser	130.43.510.43.00 - Utilities	\$ 1,000.00	\$ 4,129.00	\$ -	\$ 5,000.00	\$ 5,000.00		
Waygner Peyser	130.43.510.44.00 - Rentals and Leases	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 15,000.00	\$ 15,000.00		
Waygner Peyser	130.43.510.49.00 - Other Current Charges	\$ 1,196.00	\$ 12,842.00	\$ -	\$ 10,000.00	\$ 10,000.00		
Waygner Peyser	130.43.510.52.00 - Operating Supplies	\$ 105,021.00	\$ 30,000.00	\$ -	\$ 45,000.00	\$ 45,000.00		
Waygner Peyser	130.43.510.54.00 - Books-Publications-Subscriptions	\$ 1,000.00	\$ 6,000.00	\$ -	\$ 5,000.00	\$ 5,000.00		
Waygner Peyser	130.43.510.55.00 - Training and Education	\$ 1,000.00	\$ 21,000.00	\$ -	\$ 5,000.00	\$ 5,000.00		

VII. NB1 - Budget True-Up

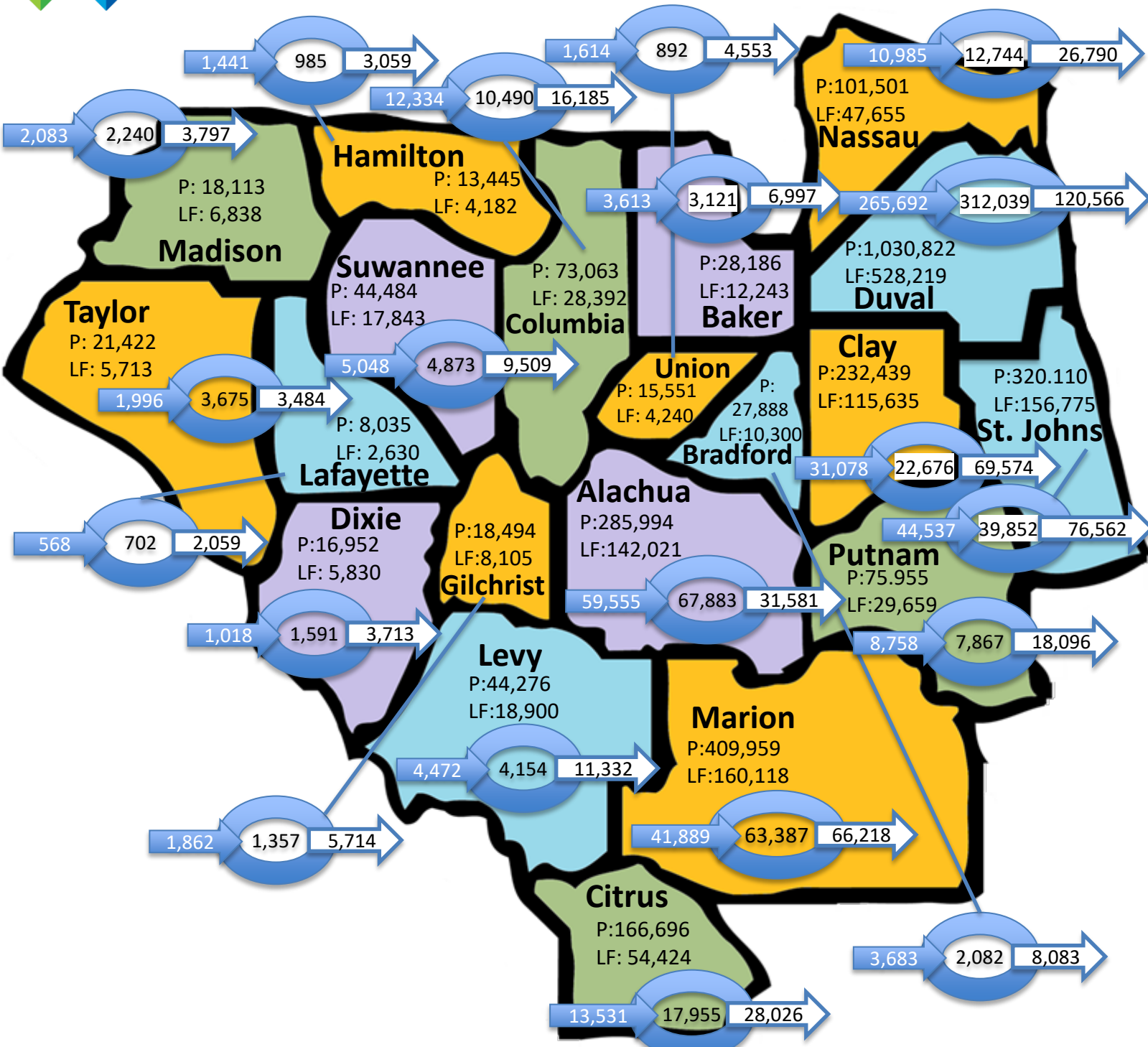
CareerSource - Region 26 Program	GL Account-Description	FY26 Planning			FY26 Adopted	FY26 Amended
		FY25 Amended Budget	Budget	FY25 Carryforward	Budget	Budget
Wagner Peyser Hope Florida	132.00.331.500 - Fed Grant Economic Environment	\$ (96,699.00)	\$ (95,287.00)	\$ -	\$ -	\$ -
Wagner Peyser Hope Florida	132.43.510.34.00 - Contractual Services	\$ 26,982.00	\$ 1,450.00	\$ -	\$ -	\$ -
Wagner Peyser Hope Florida	132.43.510.34.60 - Contractual Services-BOCC Salaries-Fringe	\$ 62,100.00	\$ 86,686.00	\$ -	\$ -	\$ -
Wagner Peyser Hope Florida	132.43.510.40.00 - Travel - Board Travel	\$ 612.00	\$ 1,036.00	\$ -	\$ -	\$ -
Wagner Peyser Hope Florida	132.43.510.41.00 - Communications	\$ 480.00	\$ 780.00	\$ -	\$ -	\$ -
Wagner Peyser Hope Florida	132.43.510.43.00 - Utilities	\$ 2,910.00	\$ 1,400.00	\$ -	\$ -	\$ -
Wagner Peyser Hope Florida	132.43.510.44.00 - Rentals and Leases	\$ 615.00	\$ 635.00	\$ -	\$ -	\$ -
Wagner Peyser Hope Florida	132.43.510.51.00 - Office Supplies	\$ -	\$ 500.00	\$ -	\$ -	\$ -
Wagner Peyser Hope Florida	132.43.510.52.00 - Operating Supplies	\$ -	\$ 500.00	\$ -	\$ -	\$ -
Wagner Peyser Hope Florida	132.43.510.54.00 - Books-Publications-Subscriptions	\$ 1,000.00	\$ 100.00	\$ -	\$ -	\$ -
Wagner Peyser Hope Florida	132.43.515.55.00 - Training and Education	\$ 2,000.00	\$ 2,200.00	\$ -	\$ -	\$ -
Wagner Peyser Misc. Iniatitives	133.00.331.500 - Fed Grant Economic Environment	\$ (79,675.00)	\$ (79,675.00)	\$ -	\$ (138,572.00)	\$ (138,572.00)
Wagner Peyser Misc. Iniatitives	133.43.510.34.60 - Contractual Services-BOCC Salaries-Fringe	\$ 74,675.00	\$ 74,675.00	\$ -	\$ 100,000.00	\$ 100,000.00
Wagner Peyser Misc. Iniatitives	133.43.510.40.00 - Travel - Board Travel	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	\$ -
Wagner Peyser Misc. Iniatitives	133.43.510.41.00 - Communications	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00
Wagner Peyser Misc. Iniatitives	133.43.510.52.00 - Operating Supplies	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 27,572.00	\$ 27,572.00
Wagner Peyser Misc. Iniatitives	133.43.515.55.00 - Training and Education	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 10,000.00	\$ 10,000.00
DVOP	135.00.331.500 - Fed Grant Economic Environment	\$ (37,771.00)	\$ (18,154.00)	\$ (22,947.00)	\$ (6,709.00)	\$ (29,656.00)
DVOP	135.43.510.34.00 - Contractual Services	\$ 1,354.00	\$ 8,063.00	\$ -	\$ 6,709.00	\$ 6,709.00
DVOP	135.43.510.40.10 - Travel - Staff Travel	\$ 10,043.00	\$ -	\$ -	\$ -	\$ -
DVOP	135.43.510.52.00 - Operating Supplies	\$ 26,374.00	\$ 10,091.00	\$ 22,947.00	\$ -	\$ 22,947.00
DVOP-LVER Consolidated	137.00.331.500 - Fed Grant Economic Environment	\$ (18,597.00)	\$ (9,282.00)	\$ (15,652.00)	\$ -	\$ (15,652.00)
DVOP-LVER Consolidated	137.43.510.34.00 - Contractual Services	\$ -	\$ 4,000.00	\$ -	\$ -	\$ -
DVOP-LVER Consolidated	137.43.510.40.10 - Travel - Staff Travel	\$ 3,374.00	\$ -	\$ -	\$ -	\$ -
DVOP-LVER Consolidated	137.43.510.52.00 - Operating Supplies	\$ 15,223.00	\$ 5,282.00	\$ 15,652.00	\$ -	\$ 15,652.00
DVOP-LVER Consolidated	140.00.331.500 - Fed Grant Economic Environment	\$ (5,671.00)	\$ -	\$ (5,545.00)	\$ -	\$ (5,545.00)
DVOP-LVER Consolidated	140.43.510.34.00 - Contractual Services	\$ 5,671.00	\$ -	\$ 5,545.00	\$ -	\$ 5,545.00
WIOA Hope Florida	145.00.331.500 - Fed Grant Economic Environment	\$ (102,190.00)	\$ (145,000.00)	\$ -	\$ -	\$ -
WIOA Hope Florida	145.43.510.34.00 - Contractual Services	\$ 5,000.00	\$ 15,000.00	\$ -	\$ -	\$ -
WIOA Hope Florida	145.43.510.34.60 - Contractual Services-BOCC Salaries-Fringe	\$ 10,705.00	\$ 100,000.00	\$ -	\$ -	\$ -
WIOA Hope Florida	145.43.510.40.00 - Travel - Board Travel	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	\$ -
WIOA Hope Florida	145.43.510.41.00 - Communications	\$ 100.00	\$ 3,000.00	\$ -	\$ -	\$ -
WIOA Hope Florida	145.43.510.43.00 - Utilities	\$ 100.00	\$ 3,000.00	\$ -	\$ -	\$ -
WIOA Hope Florida	145.43.510.44.00 - Rentals and Leases	\$ 500.00	\$ 5,000.00	\$ -	\$ -	\$ -
WIOA Hope Florida	145.43.510.49.00 - Other Current Charges	\$ 2,600.00	\$ -	\$ -	\$ -	\$ -
WIOA Hope Florida	145.43.510.51.00 - Office Supplies	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -
WIOA Hope Florida	145.43.510.52.00 - Operating Supplies	\$ 80,185.00	\$ 5,000.00	\$ -	\$ -	\$ -
WIOA Hope Florida	145.43.510.54.00 - Books-Publications-Subscriptions	\$ 500.00	\$ 2,000.00	\$ -	\$ -	\$ -
WIOA Hope Florida	145.43.515.55.00 - Training and Education	\$ 500.00	\$ 5,000.00	\$ -	\$ -	\$ -
WIOA Rapid Response	146.00.331.500 - Fed Grant Economic Environment	\$ (48,532.00)	\$ (48,532.00)	\$ -	\$ (125,000.00)	\$ (125,000.00)
WIOA Rapid Response	146.43.510.34.00 - Contractual Services	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 15,000.00	\$ 15,000.00
WIOA Rapid Response	146.43.510.34.60 - Contractual Services-BOCC Salaries-Fringe	\$ 25,535.00	\$ 25,535.00	\$ -	\$ 80,000.00	\$ 80,000.00
WIOA Rapid Response	146.43.510.40.00 - Travel - Board Travel	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 2,000.00	\$ 2,000.00
WIOA Rapid Response	146.43.510.41.00 - Communications	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 2,000.00	\$ 2,000.00
WIOA Rapid Response	146.43.510.43.00 - Utilities	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 4,000.00	\$ 4,000.00
WIOA Rapid Response	146.43.510.44.00 - Rentals and Leases	\$ 2,549.00	\$ 2,549.00	\$ -	\$ 5,000.00	\$ 5,000.00
WIOA Rapid Response	146.43.510.49.00 - Other Current Charges	\$ 448.00	\$ 448.00	\$ -	\$ -	\$ -
WIOA Rapid Response	146.43.510.52.00 - Operating Supplies	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 15,000.00	\$ 15,000.00
WIOA Rapid Response	146.43.510.54.00 - Books-Publications-Subscriptions	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00
WIOA Rapid Response	146.43.515.55.00 - Training and Education	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00

VII. NB1 - Budget True-Up

CareerSource - Region 26 Program	GL Account-Description	FY25 Amended Budget	FY26 Planning		FY26 Adopted		FY26 Amended	
			Budget	FY25 Carryforward	Budget	Budget		
WIOA Rural Initiatives	147.00.331.500 - Fed Grant Economic Environment	\$ (310,624.00)	\$ (310,624.00)	\$ -	\$ (312,500.00)	\$ (312,500.00)	\$ -	\$ -
WIOA Rural Initiatives	147.00.334.500 - State Grant Economic Environment	\$ -	\$ -	\$ -	\$ (150,135.00)	\$ (150,135.00)	\$ -	\$ -
WIOA Rural Initiatives	147.43.510.34.00 - Contractual Services	\$ 50,000.00	\$ 30,000.00	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -
WIOA Rural Initiatives	147.43.510.34.60 - Contractual Services-BOCC Salaries-Fringe	\$ 156,848.00	\$ 220,000.00	\$ -	\$ 226,500.00	\$ 226,500.00	\$ -	\$ -
WIOA Rural Initiatives	147.43.510.34.60 - Contractual Services-BOCC Salaries-Fringe	\$ -	\$ -	\$ -	\$ 6,499.00	\$ 6,499.00	\$ -	\$ -
WIOA Rural Initiatives	147.43.510.40.10 - Travel - Staff Travel	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -
WIOA Rural Initiatives	147.43.510.41.00 - Communications	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
WIOA Rural Initiatives	147.43.510.43.00 - Utilities	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -
WIOA Rural Initiatives	147.43.510.44.00 - Rentals and Leases	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -
WIOA Rural Initiatives	147.43.510.44.00 - Rentals and Leases	\$ -	\$ -	\$ -	\$ 129,987.00	\$ 129,987.00	\$ -	\$ -
WIOA Rural Initiatives	147.43.510.49.00 - Other Current Charges	\$ -	\$ -	\$ -	\$ 13,649.00	\$ 13,649.00	\$ -	\$ -
WIOA Rural Initiatives	147.43.510.51.00 - Office Supplies	\$ 3,276.00	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -
WIOA Rural Initiatives	147.43.510.52.00 - Operating Supplies	\$ 65,000.00	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -
WIOA Rural Initiatives	147.43.510.54.00 - Books-Publications-Subscriptions	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WIOA Rural Initiatives	147.43.510.54.00 - Books-Publications-Subscriptions	\$ -	\$ 624.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -
WIOA Rural Initiatives	147.43.510.55.00 - Training and Education	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -
WIOA Misc. Initiatives	148.00.331.500 - Fed Grant Economic Environment	\$ (100,000.00)	\$ -	\$ -	\$ (45,000.00)	\$ (45,000.00)	\$ -	\$ -
WIOA Misc. Initiatives	148.43.510.34.00 - Contractual Services	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -
WIOA Misc. Initiatives	148.43.510.34.60 - Contractual Services-BOCC Salaries-Fringe	\$ -	\$ -	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -
WIOA Misc. Initiatives	148.43.510.41.00 - Communications	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -
WIOA Misc. Initiatives	148.43.510.43.00 - Utilities	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -
WIOA Misc. Initiatives	148.43.510.44.00 - Rentals and Leases	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -
WIOA Misc. Initiatives	148.43.510.49.99 - Other Charges and Obligations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WIOA Misc. Initiatives	148.43.510.51.00 - Office Supplies	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -
WIOA Misc. Initiatives	148.43.510.52.00 - Operating Supplies	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -	\$ -
WIOA Misc. Initiatives	148.43.510.54.00 - Books-Publications-Subscriptions	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -
WIOA Misc. Initiatives	148.43.510.55.00 - Training and Education	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -
WIOA Misc. Initiatives	148.43.515.84.10 - Participant Support-ITA-State Occupational Skills Training	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TAA-Training	155.00.331.500 - Fed Grant Economic Environment	\$ (20,000.00)	\$ (15,364.00)	\$ -	\$ -	\$ -	\$ -	\$ -
TAA-Training	155.43.515.84.10 - Participant Support-ITA-State Occupational Skills Training	\$ 20,000.00	\$ 15,364.00	\$ -	\$ -	\$ -	\$ -	\$ -
RESEA	165.00.331.500 - Fed Grant Economic Environment	\$ (367,902.00)	\$ (228,022.00)	\$ (62,258.00)	\$ (100,000.00)	\$ (162,258.00)	\$ -	\$ -
RESEA	165.43.510.34.00 - Contractual Services	\$ 167,523.00	\$ 11,049.00	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -
RESEA	165.43.510.34.60 - Contractual Services-BOCC Salaries-Fringe	\$ 85,884.00	\$ 172,022.00	\$ 30,000.00	\$ 40,000.00	\$ 70,000.00	\$ -	\$ -
RESEA	165.43.510.40.10 - Travel - Staff Travel	\$ 450.00	\$ 1,950.00	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -
RESEA	165.43.510.41.00 - Communications	\$ 612.00	\$ 2,612.00	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -
RESEA	165.43.510.43.00 - Utilities	\$ 480.00	\$ 4,980.00	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -
RESEA	165.43.510.44.00 - Rentals and Leases	\$ 2,910.00	\$ 7,910.00	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -	\$ -
RESEA	165.43.510.49.00 - Other Charges and Obligations	\$ 348.00	\$ 2,848.00	\$ -	\$ -	\$ -	\$ -	\$ -
RESEA	165.43.510.51.00 - Office Supplies	\$ -	\$ 3,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -
RESEA	165.43.510.52.00 - Operating Supplies	\$ 109,445.00	\$ 17,000.00	\$ 32,258.00	\$ 18,000.00	\$ 50,258.00	\$ -	\$ -
RESEA	165.43.510.54.00 - Books-Publications-Subscriptions	\$ -	\$ 2,151.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -
RESEA	165.43.510.55.00 - Training and Education	\$ 250.00	\$ 2,500.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -
WIOA Board Consolidation	170.00.331.500 - Fed Grant Economic Environment	\$ (106,961.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WIOA Board Consolidation	170.43.520.34.00 - Contractual Services	\$ 106,961.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>		<b>\$ (5,675,245.00)</b>	<b>\$ (6,098,989.00)</b>	<b>\$ (1,407,777.00)</b>	<b>\$ (4,819,471.00)</b>	<b>\$ (6,227,248.00)</b>		
<b>Total Expenses</b>		<b>\$ 5,675,245.00</b>	<b>\$ 6,098,989.00</b>	<b>\$ 1,407,777.00</b>	<b>\$ 4,819,471.00</b>	<b>\$ 6,227,248.00</b>		



# WORKFORCE INFLOW/OUTFLOW PATTERNS



**Key/Source**

P: Population – 2023: American Community Survey 1-Year Estimates (5-Year Est for Populations Under 65,000) Table DP05

LF: Labor Force – Local Area Unemployment Statistics June 2025 (not seasonally adjusted)

➡ Inflow: Employed in the county but living outside (Census on the map, 2022 – Primary Jobs)

➡ Outflow: Living in the county, but employed outside (Census on the map, 2022 – Primary Jobs)

○ Employed and living in the county (Census on the map, 2022 – Primary Jobs)

**Updated: 7/24/2025**

# INFLOW/OUTFLOW BY COUNTY

	Top 5 Inflow		Top 5 Outflow	
Alachua	Marion	5,998	Duval	4,549
	Duval	4,503	Orange	2,688
	Columbia	4,298	Marion	2,429
	Levy	3,845	Hillsborough	2,117
	Clay	2,537	Pinellas	1,356
Baker	Duval	936	Duval	2,909
	Clay	464	Clay	450
	Nassau	219	Alachua	390
	Columbia	201	Columbia	379
	Bradford	143	Orange	270
Bradford	Clay	732	Alachua	2,206
	Alachua	450	Duval	1,735
	Duval	362	Clay	745
	Union	278	Columbia	289
	Putnam	267	Orange	263
Citrus	Marion	2,336	Marion	4,802
	Hernando	1,653	Hernando	2,531
	Pasco	918	Hillsborough	2,261
	Hillsborough	852	Orange	2,095
	Pinellas	663	Lake	2,022
Clay	Duval	13,955	Duval	42,003
	St. Johns	3,473	St. Johns	3,590
	Putnam	1,235	Orange	3,045
	Nassau	859	Alachua	2,537
	Orange	797	Hillsborough	2,056
Columbia	Suwannee	2,173	Alachua	4,298
	Alachua	1,051	Duval	3,211
	Duval	976	Suwannee	917
	Union	525	Orange	627
	Hamilton	451	Hillsborough	523
Dixie	Levy	203	Alachua	699
	Gilchrist	183	Levy	341
	Taylor	72	Gilchrist	275
	Alachua	50	Duval	248
	Suwannee	40	Columbia	216
Duval	St. Johns	45,231	St. Johns	17,141
	Clay	42,003	Clay	13,955
	Nassau	16,662	Orange	12,860
	Orange	11,219	Hillsborough	8,997
	Hillsborough	9,678	Broward	4,969
Gilchrist	Levy	469	Alachua	2,438
	Dixie	275	Levy	388
	Alachua	266	Duval	278
	Columbia	129	Columbia	275
	Suwannee	112	Marion	244
Hamilton	Suwannee	364	Columbia	451
	Columbia	320	Suwannee	404
	Lowndes (GA)	132	Alachua	280
	Taylor	48	Duval	215
	Duval	38	Madison	163

	Top 5 Inflow		Top 5 Outflow	
Lafayette	Suwannee	184	Suwannee	354
	Columbia	38	Alachua	218
	Madison	31	Columbia	215
	Taylor	30	Taylor	163
	Dixie	21	Duval	124
Levy	Alachua	812	Alachua	3,845
	Marion	765	Marion	1,577
	Citrus	395	Duval	591
	Gilchrist	388	Gilchrist	469
	Dixie	341	Citrus	467
Madison	Suwannee	189	Leon	673
	Hamilton	163	Suwannee	353
	Lowndes (GA)	163	Lowndes (GA)	352
	Leon	152	Gadsden	301
	Taylor	143	Taylor	224
Marion	Citrus	4,802	Orange	7,694
	Lake	3,154	Sumter	7,307
	Orange	2,684	Lake	6,632
	Alachua	2,429	Alachua	5,998
	Duval	2,132	Hillsborough	5,141
Nassau	Duval	4,362	Duval	16,662
	Camden (GA)	1,099	Orange	1,084
	Clay	478	St. Johns	916
	St. Johns	452	Clay	859
	Charlton (GA)	328	Hillsborough	765
Putnam	St. Johns	1,306	St. Johns	2,496
	Clay	1,230	Duval	2,478
	Duval	863	Volusia	2,039
	Marion	571	Orange	1,326
	Volusia	527	Clay	1,235
St. Johns	Duval	17,141	Duval	45,231
	Flagler	4,155	Orange	3,900
	Clay	3,590	Clay	3,473
	Putnam	2,496	Hillsborough	2,612
	Volusia	1,516	Flagler	1,531
Suwannee	Columbia	917	Columbia	2,173
	Hamilton	404	Alachua	1,258
	Lafayette	354	Duval	604
	Madison	353	Marion	426
	Duval	219	Orange	411
Taylor	Madison	224	Leon	917
	Leon	220	Gadsden	173
	Lafayette	163	Duval	169
	Suwannee	118	Madison	143
	Dixie	113	Orange	130
Union	Duval	235	Alachua	1,255
	Columbia	220	Duval	712
	Bradford	210	Columbia	525
	Alachua	155	Bradford	278
	Clay	84	Clay	137

**MEMORANDUM**

**DATE:** February 24, 2026  
**TO:** Local Workforce Development Boards (LWDB)  
**FROM:** Karmyn Hill, Chief, Bureau of One-Stop and Program Support  
**SUBJECT:** Local Workforce Development Board (LWDB) Compliance and Regulatory Submissions

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In accordance with [Composition and Certification of Local Workforce Development Boards; Certification of One-Stop Systems; and Direct Service Provider Designation Policy G105](#), local workforce development boards (LWDBs) are required to submit periodic requests to the State Workforce Development Board (SWDB) for approval of specific Workforce Innovation and Opportunity Act (WIOA) regulatory compliance elements. Submissions are reviewed by the Florida Department of Commerce (FloridaCommerce) and CareerSource Florida to make a recommendation to the SWDB.

The following regulatory elements are due for approval:

- Subsequent Local Area Designation
- Board Composition and Certification
- One-Stop Certification
- Direct Service Provider Designation

In accordance with Workforce Policy G105, local area performance will be evaluated and considered as part of the approval process for each regulatory item. Unsatisfactory performance will impact recommendation decisions from FloridaCommerce and CareerSource Florida.

Local workforce area designation and LWDB composition and certification are reviewed for approval every two years. Current approval for these two regulatory requirements will expire for all LWDBs on June 30, 2026. All LWDBs must submit a request for renewal to maintain compliance.

LWDBs must competitively procure their one-stop operator every four years. LWDBs that compete and are selected as the local one-stop operator must submit a request for approval to serve as one-stop operator, along with appropriate documentation. One-stop operator and direct service provider approvals will expire on June 30, 2026, for some LWDBs operating in one or both of these capacities. LWDBs may also submit requests to serve as direct providers of career services. LWDBs with expiring certifications/designations must request approval, and approval must be granted by the SWDB, the CareerSource Florida Board of Directors, to continue to operate in such capacity.

Requests for regulatory compliance elements must be submitted using the appropriate attachments provided herein. Please email the completed, signed documents, along with supporting information to FloridaCommerce at [LWDBGovernance@commerce.fl.gov](mailto:LWDBGovernance@commerce.fl.gov) by **Monday, March 23, 2026**. Timely submission of these requests is essential to maintain board

certification, local area designation, and operational approvals necessary for continued service delivery. Note that conditional approvals may be granted, and those conditions will be noted within notifications provided to any applicable LWDBs.

With this communication, FloridaCommerce is providing a matrix of the above-referenced regulatory elements outlining the current approvals, including expiration dates. LWDBs are encouraged to review the matrix to assist with planning for future regulatory submissions.

Should you have any questions regarding this memorandum, please contact the Governance Team at [LWDBGovernance@commerce.fl.gov](mailto:LWDBGovernance@commerce.fl.gov).

KH/ta

Attachments:

[Evaluation for LWDB Certification Form](#)

[Evaluation for One-Stop Certification Form](#)

[Evaluation for LWDB Direct Service Provider Designation Form](#)

[LWDB Composition Tool](#)

[Subsequent Area Designation Form](#)

[Statement of Intent](#)

[Regulatory Compliance Matrix](#)

cc: Kate Doyle, Deputy Secretary, FloridaCommerce  
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