

## **Minutes of the Full Board Meeting**

Meeting #2

Date: Tuesday, June 10, 2025

Time: 11:00 a.m.

Location: 1112 N. Main St., Gainesville, FL 32601

### **I. Call to Order and Roll Call**

Chair Ethan Fieldman called the meeting to order at 11:03 a.m.

Karen Davis conducted roll call. A quorum was present.

Board Members Present:

- Ethan Fieldman, Chair
- Staci Bertrand, Vice Chair
- Dr. Jeffrey Tate
- Dante Buckley
- Eugene Dukes
- Dr. Paul Broadie
- Charles Harris
- Jennifer Roach
- James Ingle
- Landon Harrar

Staff Present:

- Phyllis Marty, CEO
- Anna Mendoza
- Christina Brown
- Karen Davis
- Rochelle Daniels (Board Counsel)
- Alexander Ganz
- Kelli Hutchins
- Bethany Gaffey
- Todd Hutchison
- Jason Buss

Guest(s):

- Jonathan Leslie, Project YouthBuild

### **II. Approval of Agenda**

Motion: Dr. Tate | Second: Dante Buckley | Outcome: Approved unanimously

### **III. Approval of Minutes (May 7, 2025)**

Motion: Dr. Tate | Second: Dante Buckley | Outcome: Approved unanimously

### **IV. Public Comment**

None

### **V. Consent Agenda**

1. Fiscal Report (through May 22, 2025) | Action: Approved by consent | Exhibit: Fiscal Report Summaries
2. Contract Extension – SCAD Media, LLC (3 months) | Action: Approved by consent | Exhibit: Contract Amendment

### **VI. Old Business**

1. One-Year Contract Amendments – Business Intermediary Services
  - GGCC (\$125,000) | Motion: Dr. Tate | Second: James Ingle | Outcome: Approved | Exhibit: GGCC Contract Amendment
    - \*Note: Conflict of Interest disclosure filed by Landon Harrar; Board Counsel confirmed compliance.\*
  - NFRCC (\$75,000) | Motion: Dr. Tate | Second: James Ingle | Outcome: Approved | Exhibit: NFRCC Contract Amendment
2. Annual Board Orientation/Training | Presented by CEO & Board Counsel | PowerPoint distributed | Q&A held

### **VII. New Business**

1. PY 25/26 Preliminary Budget | Motion: Charles Harris | Second: Jennifer Roach | Outcome: Approved | Exhibit: PY 25/26 Preliminary Budget
2. Lease – Trenton/Gilchrist County Office (\$28,203 annually) | Motion: Charles Harris | Second: Dr. Tate | Outcome: Approved | Exhibit: Draft Lease
3. Letter of Support – Correctional Officer Programs | Motion: Eugene Dukes | Second: Dr. Tate | Outcome: Approved

### **VIII. Reports**

1. CEO Update – Office relocations, state monitoring (June 2–6), new website launch by end of June. Board Portal suggested by Charles Harris; staff confirmed feasibility.
2. Partner Update – Jonathan Leslie, Project YouthBuild
3. Unemployment Reports – Distributed

### **IX. Public Comment**

None

#### **X. Board Member Comments**

- Dr. Tate thanked Chair Fieldman for his efficiency.
- Charles Harris suggested the Board Portal include required trainings.
- CEO Marty noted soft openings for new offices will occur before combined grand openings.

#### **XI. Adjournment**

The meeting adjourned at 11:51 a.m.

Next Full Board Meeting: Wednesday, September 10, 2025, at 11:00 a.m.